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## **PROCEDURES FOR FOREIGN TEAM PARTICIPATION IN REGIONALLY SANCTIONED TOURNAMENTS**

In accordance with the USA Volleyball Policy on Foreign National Participation, these procedures are to be followed when foreign teams enter regionally sanctioned tournaments.

1. The coach or team rep for each foreign national team must have in his/her possession and make a legible copy available to the tournament director for each rostered member of the team:
  - a. Government issued photo Identification
  - b. Verification of registration with the team's national volleyball federation
  - c. A completed copy of Foreign Participant Registration Forms (must have all signatures on all pages)
  
2. Additionally, the coach or team rep of junior-age teams must also have in his/her possession and make a legible copy available to the tournament director for each participant under 18 years of age:
  - a. Copy of birth certificate
  - b. USA Volleyball's "Consent for Medical Treatment and Release" form signed by the participant's parent or legal guardian.
  
3. Foreign athlete insurance will be provided by USA Volleyball at a cost of \$100 per team for the first tournament and \$10 per person for additions to the original roster for subsequent tournaments during the season.
  - a. A waiver of the foreign athlete insurance fee will be granted to Canadian teams whose members can all provide written proof of 24 hour health coverage valid in the United States.
    - i. Canadian team members must have written proof of coverage in their possession and make a legible copy available to the tournament director.
  - b. Foreign teams must submit \$100, the Team Summary Form and the Foreign Participant Registration Forms (must have all signatures on all pages) for all rostered members of the team prior to participation in the first tournament of the season.
    - i. The foreign team coach or team rep will keep a copy of the summary form and all individual forms.
    - ii. The tournament director/region will forward to the National Administrative Office Events Department the insurance payment and original copy of all of the forms.
  - c. Foreign teams entering subsequent tournaments in the same season are required to submit copies of the individual registration forms and proof of payment of the original \$100 team insurance fee. Additions to the original roster will be charged at \$10 per person. The additional participants must also submit the Foreign Participant Registration Forms (must have all signatures on all pages).
    - i. Verification of payment of the initial team insurance fee by the tournament director/region can be done through the National Administrative Office Membership Department.
    - ii. The tournament director/region will forward to the National Administrative Office Membership Department additional fees and a copy of all of the forms
  
4. Pre-tournament: Provide to foreign teams who inquire about entry into your tournaments the following documents in addition to your tournament entry requirements:
  - a. Foreign Participant Registration Forms (must have all signatures on all pages) (needed for each rostered member of the team) – 2 page document
  - b. Summary of Coverage (except for Canadian teams who have been waived from the insurance fee requirement)
  - c. For junior-age teams, USA Volleyball's Consent for Medical Treatment and Release Form
  
5. Post-tournament: Send to the National Administrative Office Membership Department:
  - a. \$100 insurance team fees and/or \$10 additional participant fees
  - b. Copies of all individual Foreign Participant Registration Forms (must have all signatures on all pages)
  - c. Team Summary Form